

**Office of Community Development  
Grant Agreement Request Form**

(Attachment A must be submitted with this form)

Grant #	S-L-17-7GJ-2
Grantee	COLEMAN PROFESSIONAL SERVICES, INC.
FTI Number	
CEO Name	Nelson W. Burns
CEO Title	President/CEO
Address	5982 Rhodes Road
City, State, Zip	Kent, OH 44240-
Grant Amount	\$650,000
Grant Start Date	1/1/2018
Project Completion Date	12/31/2018
Final Draw Request Date	1/31/2019
Grant End Date	2/28/2019

**Project Specific Conditions**

Lead Based Paint? No

Other Project Specific Conditions

1)

2)

3)

4)

Kimberly Alexander

OCD Representative



12-6-17

Signature of OCD Representative

Date

(SIGNATURE CONFIRMS GRANT AGREEMENT IS OK TO BE EXECUTED)

OFFICE OF COMMUNITY DEVELOPMENT  
2017 HOMELESS CRISIS RESPONSE PROGRAM  
ATTACHMENT A  
SCOPE OF WORK AND BUDGET

I. GENERAL DATA

Applicant Agency :	Coleman Professional Services, Inc.	Program App Type :	Housing Stability Program
Vendor ID.Nbr :	0000053123	Grant Number :	S-L-17-7GJ-2
Program Rep :	Kimberly Alexander	Total Grant Award :	\$ 650,000
Application Submitter :	Carol McCullough	Admin Agency	COLEMAN PROFESSIONAL SERVICES, INC.
CEO :	Nelson Burns	Admin Contact:	Carol McCullough
Title :	Chief Executive Officer	Admin title:	Grant Writer
Address :	5982 Rhodes Rd, Kent, OH 44240	Address :	5982 Rhodes Rd, Kent, OH 44240
Phone Number :	(330) 676-6801	Admin Phone:	(330) 676-6810
Email Address :	nelson.burns@colemen-professional.com	Admin Fax:	
		Email Address :	carol.mccullough@colemanservices.org
Ohio House :	68 - Rick Carfagna	Ohio Senate :	28 - Vernon Sykes

II. GRANT DEADLINES

Award Date : 1/1/2018	Work Completion Date : 12/31/2018	Draw Date : 1/31/2019	Grant Completion Date : 2/28/2019
-----------------------	-----------------------------------	-----------------------	-----------------------------------

III. PROJECT DESCRIPTION

Housing Stability Program

Coleman Professional Services, Inc. will provide homelessness prevention and rapid re-housing assistance to single adults and families in Ashtabula, Geauga, Lake, Portage, and Trumbull counties through financial assistance and housing relocation and stabilization services. The homeless prevention program will serve 44 households and the rapid re-housing program will serve 173 households. The key partners providing assistance are: Ashtabula County Community Housing Development Organization, Catholic Charities of Ashtabula County, Humility of Mary/Emmanuel Care Center, Family & Community Services, Lifeline, Inc., Trumbull County Mental Health and Recovery Board, and WomenSafe, Inc. The program projects that 90 percent of persons exiting the rapid re-housing program will exit to a permanent destination with an average length of participation of 90 days. The expected average length of participation for the homelessness prevention program is 40 days.

OFFICE OF COMMUNITY DEVELOPMENT  
2017 HOMELESS CRISIS RESPONSE PROGRAM  
ATTACHMENT A  
SCOPE OF WORK AND BUDGET

Grantee : COLEMAN PROFESSIONAL SERVICES, INC.

Grant Number : S-L-17-7GJ-2

IV. SOURCE OF FUNDS

Provider	Amount	Fund Category	Fund Type	Term	Interest Rate
Catholic Charities of Ashtabula County	\$ 1,000	Private Funds	Cash	N/A	N/A
Catholic Charities of Ashtabula County	\$ 6,000	Private Funds	Cash	N/A	N/A
Catholic Charities of Ashtabula County	\$ 13,000	Private Funds	Cash	N/A	N/A
City of Kent (Family & Community Services)	\$ 4,800	State and Local Funds	Cash	N/A	N/A
City of Kent (Family & Community Services)	\$ 11,200	Other Federal	Cash	N/A	N/A
Coleman Professional Services	\$ 32,416	Private Funds	Cash	N/A	N/A
Donations (Family & Community Services)	\$ 5,000	Private Funds	Cash	N/A	N/A
emergency Food & Shelter Program (Family & Community Services)	\$ 11,450	Other Federal	Cash	N/A	N/A
Humility of Mary Housing/Emmanuel Center	\$ 6,000	Private Funds	Cash	N/A	N/A
Participant portion of rent (ACCHDO)	\$ 9,600	Private Funds	Cash	N/A	N/A
Portage County DJFS-PRC (Family & Community Services)	\$ 11,000	State and Local Funds	Cash	N/A	N/A
Portage County DJFS-PRC (Family & Community Services)	\$ 35,000	State and Local Funds	Cash	N/A	N/A
Trumbull County Mental Health and Recovery Board	\$ 10,000	Other Federal	Grant	N/A	N/A
United Way of Ashtabula County (ACCHDO)	\$ 4,500	State and Local Funds	Cash	N/A	N/A
United Way of Lake County (Lifeline)	\$ 19,140	Private Funds	Grant	N/A	N/A
United Way of Lake County (Lifeline)	\$ 166,400	Private Funds	Grant	N/A	N/A
WomenSafe, Inc.	\$ 15,675	Private Funds	Cash	N/A	N/A
Grant Funds	\$ 650,000				
<b>Total</b>	<b>\$ 1,012,181</b>				

V. AWARDED PROGRAM BUDGET

Housing Stability Program

Project Name / Activity Name	Total Cost	ESGP Funds	OHTF Funds	Other Funds Amount - Source
<b>1-Region 5 Housing Stability Program</b>				
1-Homelessness Prevention	\$ 157,650	\$ 0	96,450	\$ 61,200 Multiple Sources
2-Rapid Rehousing	\$ 737,741	\$ 0	468,900	\$ 268,841 Multiple Sources
4-Data Collection & Eval.	\$ 84,290	\$ 0	52,150	\$ 32,140 Multiple Sources
5-General Admin	\$ 32,500	\$ 0	32,500	\$ 0
<b>Total Awarded</b>	<b>\$ 1,012,181</b>	<b>\$ 0</b>	<b>\$ 650,000</b>	<b>\$ 362,181</b>

OFFICE OF COMMUNITY DEVELOPMENT  
2017 HOMELESS CRISIS RESPONSE PROGRAM  
ATTACHMENT A  
SCOPE OF WORK AND BUDGET

Grantee : COLEMAN PROFESSIONAL SERVICES, INC.

Grant Number : S-L-17-7GJ-2

VI. PROGRAM OUTCOMES

Project Name	No.of Households Served	No.of Persons Served
<b>1-Region 5 Housing Stability Program</b>		
HomelessnessPrevention	44	90
RapidRehousing	173	350
<b>Total</b>	<b>217</b>	<b>440</b>

**Counties Served** : Ashtabula, Geauga, Lake, Portage, Trumbull